DSHamilton Research
Professional Genealogy

CONTRACT FOR GENEALOGICAL SERVICES

I, _____ do hereby commission

DSHAMILTON RESEARCH to do GENEALOGICAL COACHING / CONSULTING / RESEARCH on my behalf. (please circle one of the above).

The subject area is: _____

The specific objective of the coaching/consulting/researching is: _____

I authorize a maximum of _____ hours and a minimum of 3 (Three) hours for this service at a rate of $_____ per hour, I understand that these hours may include coaching, consultation, on-site and on-line research, analysis, and report preparation. Any additional expenses, such as transportation, court fees, copying fees, etc. will be mutually agreed upon in writing prior to the incurrence of any such expense. I also agree to provide all relevant materials and information pertaining to this objective to the researcher in a timely manner, and at my own expense.

I understand the possibility that this research might neither meet my objective nor result in a solution to the problem which I have identified. I understand that either party to this contract may cancel in writing at any time after the minimum hours and payment have been made. The contract or services therein may also be renewed or extended by mutual consent with no further minimum hourly requirement.

DSHamilton Research agrees to provide coaching, consultation, and/or detailed reports of requested research, which will include a listing of all sources checked during the research, analysis of findings, explanation of results, and recommendations for further research. Each report will be accompanied by an itemized list of services with corresponding times taken, along with an invoice for any monies due. Payment shall be due within 30 (Thirty) Days.

DSHamilton Research will conduct the research and prepare and submit all reports in a timely and professional manner consistent with the Code of Ethics and Professional Practices of the Association of Professional Genealogists,

Signed: _____ (Client)   Date: _____

Signed: _____ (Researcher)   Date: _____

DSHAMILTON RESEARCH